



# Villari Food Group, LLC.

March 19<sup>th</sup>, 2020

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## Villari | COVID-19 Preparedness Plan

To: Villari Valued Customer

We are providing this letter to keep you informed of our COVID-19 avoidance and preparedness plan. We can assure you that Villari Food Group, Villari Brothers, and The Pork Company are closely monitoring the situation and developments of COVID-19. Our senior management has been closely monitoring this evolving situation and has formed a working group that has been meeting on a regular basis. We are committed to doing our part to limit the spread of this virus while also providing our customers with protein products that are so critical at a time like this.

Protecting our team members is a top priority. We've taken steps to protect and educate while working to ensure the continuity of our business. While the duration and impact of COVID-19 is largely unknown at this time, you can be assured that we will continue to adjust and adapt while keeping our commitments to our customers and the safety and health of our team members as a top priority. We're committed to ensuring we continue to supply safe, affordable, high quality food to our customers and consumers. Below are some of the steps we are currently taking:

1. To help protect our team members and communities, we are following the advice and guidance of the Centers for Disease Control and Prevention (CDC) to prevent the spread of the virus.
2. We have implemented travel restrictions for our employees. We have suspended all international travel from the U.S. and are asking team members who have recently traveled internationally to self-quarantine per the CDC's guidelines. All work conferences and trade shows are cancelled or postponed. The travel policy will continually be reviewed in order to follow CDC guidelines.

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3. Protecting our business operations is extremely important. We are restricting visitors and vendors to our facilities, but where we require essential visitors or contractors, we are using a questionnaire to screen before allowing entry. We continue to emphasize Good Manufacturing Practices for sanitation in all food production and storage areas and have enhanced sanitation measures in all other common areas.

4. We are closely engaged with each part of our supply chain to manage and prevent disruption of supplies, production and distribution. We have business continuity measures in place designed to help ensure supply and are actively working to identify risks and find alternatives to any part of our supply chain that could be affected in the future by these circumstances.

We know that the situation today is very fluid, but our team is prepared to keep on top of the situation and continue to communicate with our partners. If you have any questions, please contact your Villari sales representative, or call us at (910) 293-2157.

Sincerely,

Villari Team